

BROOKSIDE GARDENS ART EXHIBIT "FACT SHEET"

Olney Art Association

Deadline for Entry: April 16, 2018

Delivery Date: Monday, April 23, 2018 at 9:30 am

Reception: None

Take-down Date: Monday, May 21, 2018 at 9am.

Entry Fee: \$5.00 for one or two entries to be submitted on day of delivery

Subject Matter: **Plants should be the primary focus of all works.** Landscapes, seascapes including vegetation, floral arrangements, botanical studies, etc. are all appropriate for exhibition. Brookside Gardens reserves the right to reject (on day of installation), any works whose quality or subject matter is judged to be not consistent with their exhibition standards. Framed or canvas wrapped photography is accepted.

Framed Work: There are *no size restrictions for framed paintings or wrap around canvas paintings*. Wrap around canvas edges are to be painted and look professional. For watercolors or pastels under glass, you must use neutral color matting. **All framed works must have screw eyes and wire for hanging and be labeled securely on the back.** No personal information is to be included on the labels.

Bin Works: Up to (5) pieces of bin works may be submitted if the artist is also exhibiting a painting. Size restriction: no larger than 16" x 20" or smaller than 8" x 10." **Bin work must be in clear bags and have labels on the back.** No personal information is to be included on the labels.

Labels: Should be the size of a business card and may be neatly handwritten with the following information:

Line 1: Artist Name

Line 2: Title of Work

Line 3: Medium

Line 4: Price

Sales: Sales will be handled by the Brookside Gardens Gift Shop. A red dot will be placed on any sold artwork. **Commission:** Brookside Gardens will retain a 25% commission on all sales during the exhibit and for six months after the exhibit closes, if a sale was initiated by the exhibit. Brookside relies upon the honor system for artists to submit commissions after the exhibit closes.

Hold Harmless Agreement: Although great care will be given to exhibiting artwork, accidents can happen. OAA has signed a Hold Harmless agreement with Brookside Gardens on behalf of all of its exhibiting artists, releasing Brookside Gardens, M-NCPPC and its agents, employees and representatives from all liability and responsibility for the cost of repairing or replacing artwork in the event of damage, destruction or loss due to mishandling, vandalism, theft, fire or otherwise. **Therefore, OAA members will be required to sign a OAA Hold Harmless Agreement before hanging their work.**

Co-Chairs and contacts of this exhibit are:

Debby Wolfe dwolfe927@verizon.net 301-704-3071

Lori Myers lmeyers1761@live.com 240-477-0843

APPLICATION FORM
BROOKSIDE GARDENS EXHIBIT

APRIL 23 – MAY 21, 2018

Please complete this form (2 pages) and email up to (2) jpegs of “framed” or “canvas wrapped” paintings or photography **along with this application form** to Debby Wolfe at dwolfe927@verizon.net , to be received on or by April 16, 2018. You may also submit your application and photos by regular mail to:

Debby Wolfe
4108 Brookville Rd
Brookeville, MD 20833

PAINTING # 1

1. ARTIST NAME _____
2. TITLE OF WORK _____
3. MEDIUM _____
4. PRICE _____

PAINTING #2

1. ARTIST NAME _____
2. TITLE OF WORK _____
3. MEDIUM _____
4. PRICE _____

BIN WORKS Artist Name (please print) _____

- | | | |
|----------------|--------------|-------------|
| 1. Title _____ | Medium _____ | Price _____ |
| 2. Title _____ | Medium _____ | Price _____ |
| 3. Title _____ | Medium _____ | Price _____ |
| 4. Title _____ | Medium _____ | Price _____ |
| 5. Title _____ | Medium _____ | Price _____ |

Please note: If you have a bin work PRINT with the same title as a painting you’re exhibiting, you MUST add a number to the bin work TITLE. Example: Painting title > STARBURST Bin work title > STARBURST 1

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Olney Art Association

April 23 – May 21, 2018

As a member of the Olney Art Association, I hereby certify that the work(s) of art submitted by me are my originals and are free of any copyright infringement.

I understand that Brookside Gardens will be responsible for any sales of my paintings or bin works and that they will add a 6% sales tax to my list price. I understand that after the exhibit is over, I will receive a check from Brookside Gardens for the balance of any of my sold work, less a 25% commission fee. I also understand that to be paid for my sold work, I will be contacted by Brookside Gardens to fill out a "new vendor form" which will require my social security number. I also understand that payment to me could take up to several weeks to process.

I understand that all art work hung in this exhibit should remain at Brookside Gardens until the pick-up date of May 21, 2018. An exception to this, would be if a purchaser cannot return to pick it up later, then purchaser will be allowed to take sold work with them on day of sale. All SOLD works will be marked with a red dot and should be left hanging on the wall for employees of Brookside to retrieve on day of take-down and hold for purchasers.

ARTIST PRINTED NAME: _____

SIGNED BY: _____ DATE: ___/___/___

MAILING ADDRESS _____

CONTACT TELEPHONE NUMBER: _____

Note: This information is private and will not be distributed.

Hold Harmless Agreement

OLNEY ART ASSOCIATION EXHIBIT

Location of exhibit: **BROOKSIDE GARDENS**
1800 Glenallan Avenue
Wheaton, Maryland 20902

Dates of exhibit: **April 23, 2018 – May 21, 2018**

I shall defend, indemnify and hold M-NCPPC (Maryland- National Capital Park & Planning Commission), its officers, employees and agents harmless from and against any and all liability, loss and expense, (including reasonable attorney's fee), or claims for injury or damages to the artwork displayed at BROOKSIDE GARDENS for the duration of the exhibit, but only in proportion to and to the extent such liability, loss, expense, attorney's fee or claims for injury or damages to the artwork are caused by or result from the negligent or intentional acts or omissions of M-NCPPC, its officers, employees or agents. I hereby agree to the terms outlined in the statement above:

Printed Name: _____ Artist

Signature: _____ Artist

Date Signed: _____

